



505 Walnut Street, Suite #1 Monticello, MN 55362 Phone: 763-295-3060 Fax: 763-295-4404

CITY OF MONTICELLO PROPOSED BUILDING SURVEY REQUIREMENTS CHECKLIST

Prior to excavation and construction, the permittee shall submit to the City of Monticello through certificate of survey that the proposed construction is in compliance with all land use, zoning, conditional use, or planned use as part of the building permit application. The certificate of survey shall be signed by a registered Minnesota land surveyor.

The signed certificate of survey shall contain at a minimum the following information:

	Indicate permanent iron monuments at each lot corner.
	Dimension from house to lot lines and from O.H.W. & Bluff Line of rivers, creeks, lakes, and Type 4 and 5 wetlands.
	Proposed building elevations of lot corners.
	Proposed elevations at building corners.
	Proposed elevations on the side yard swales at the extension of building corners and high points.
	Proposed and as-built elevations of garage slab and lowest floor on walkouts.
	Top of curb elevation at the extension of property lines and center of driveway.
	Proposed elevations and location of any critical drainage ways located on the site (natural or man-made) indicated with drainage arrows and percentage of slope.
	Label all adjacent street and railroad right-of-way.
	Erosion control
	Proposed driveway location, width at lot line, % of slope.
	Show proposed porches, cantilevers, bay windows, and decks (if being constructed).
	Show individual significant trees 36" DBH (Diameter Breast Height) or larger
	Existing or proposed retaining wall(s) top and bottom elevations.
	Show adjacent property topo related to drainage with arrows.
	Proposed sump pump outlet location on building footprint (natural drainage or piped to curb). Show any Drain Tile installed in the yard.

- **City will accept only originals or quality hard copies of the as-built survey and certification of grading.**