



2023 Elm Street Safe Routes To School Project

June 30, 2023



Have a Question?

Throughout the project our team will keep you updated with periodic newsletters and door hangers. If you have questions that are not answered here, we invite you to reach out to us using the contact information provided below.

Project Contacts	
Shannon Gwost 320.241.9330 <i>WSB Construction Project Manager</i> sgwost@wsbeng.com	
Ryan Melhouse 763.271.3227 <i>Monticello Project Engineer</i> ryan.melhouse@ci.monticello.mn.us	

Project Background

In 2019, the City and Monticello School District jointly-prepared a Safe Routes to School (SRTS) plan which identified high-priority improvements to increase pedestrian safety for students walking to school. Using the information gathered in the plan, the City submitted a SRTS infrastructure grant application. The grant program is funded through the SRTS program and is administered by MNDOT. In spring of 2022, the City was notified that the grant application was awarded to fund a portion of the project.

Project Improvements

- Install sidewalk to the East side of Elm Street between 6th Street and Broadway
 - Install sidewalk on 6th Street from Elm to existing sidewalk near Vine.
 - Install sidewalk on 4th Street from Elm to existing sidewalk at Minnesota.
- Add enhanced pedestrian crossing at 3rd Street and Elm Street

The 2023 Construction Season is fast approaching!

The City Council awarded the construction contract for this project to New Look Construction. There will be a few phases to the upcoming construction schedule:

Tree Clearing	Beginning of July
Small Utility Relocation	July
Sidewalk Construction	July-End of August

Reminder about Safety in the Work Zone

We ask residents to please be patient during construction and to remember the following tips to promote a safe working and living environment:

- Stay alert & watch for signs, equipment, and workers
- Remind children to stay away from the construction site, equipment, and stockpiled materials
- Please do not enter the utility trenches, utility structures, or areas fenced off by the contractor
- Posted detours apply not only to vehicles, but pedestrians and bikers as well. Please do not walk or bike through the construction site
- Watch your speeds
- In the event of an emergency, call 911 first



Irrigation and Pet Fences

If you have irrigation heads or pet fences next to the curb please contact a member of the project team so that we can pass the information along to the contractor. Irrigation systems and pet fences will be protected where possible but if any disturbances take place, the contractor is required to replace the system in-kind.



Special Events

If you have any special events, such as graduation parties please let the project team know as soon as possible. If feasible, we will do our best to coordinate with the contractor's schedule.

Working Hours

The City of Monticello has specified the following work hours for the contractor:

Monday – Friday 7:00 a.m. - 7:00 p.m.

Saturday 7:00 a.m. - 7:00 p.m.

No work allowed on Sundays or Holidays

Additional Project Information

Additional project details can be found on the City's website at:

<https://www.ci.monticello.mn.us/607/4709/Pinewood-Elementary-Safety-Improvements->

Tree Clearing

Tree removal will happen along the proposed sidewalk to allow for the sidewalk installation. The sidewalk and enhanced pedestrian crossings are being installed to improve pedestrian safety for students walking to school.



Temporary Mail

Property owners with mailboxes at the curb will be given a temporary mail box at a different location during construction. Prior to the start of delivery to the temporary mailbox, you will receive a doorhanger with a date that temporary mail will begin and the location of the temporary mail boxes.



Driveway Access & Replacement

Access will be available to your property at most times during the project. The contractor is required to provide property owners access at the beginning and end of every day. If work takes place in front of your driveway and you are without access temporarily, you will be notified, likely via doorhanger. If you have special access needs please contact a member of the project team.

As a part of the project, it may be necessary to remove and replace a portion of your driveway within the City right of way. The replacement will be an in-kind replacement, meaning any asphalt driveways will be replaced with asphalt and concrete will be replaced with concrete.