



## Mobile Food Unit License Application Renewal

### 1. Type of License

- Annual (Jan. 1 – Dec. 31 no more than 21 days in one location) – Fee \$50
- Temporary (up to 7 days within city) – Fee \$10

### 2. Applicant (Owner)

Full Legal Name (first, middle, last): \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Is this your permanent address?  Yes  No

If not, please provide your permanent address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

### 3. Business Information (If amended)

If your business will have multiple food truck units in the City of Monticello, please fill out this page for each truck.

Name of Company: \_\_\_\_\_

Business Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**4. Mobile Food Unit Vehicle**

License Plate #	State	Make	Model	Year	Color

**5. Certificate of Insurance Information**

Provide an updated Certificate of Liability Insurance.

**Applicant Signature**

I agree to operate such business in accordance with the laws of Minnesota and the ordinances of the City of Monticello. The foregoing statement are true and correct to the best of my knowledge and belief.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**City Approval**

\_\_\_\_\_ Date \_\_\_\_\_  
City Clerk

## Property Agreement

Written consent from the property owner must be submitted with this application. Please print off additional copies of this page for each additional property.

**NAME OF FOOD TRUCK:** \_\_\_\_\_

Dear property owner,

The above-mentioned food truck unit has requested to locate on your property for a period of no more than 21 days. In order to do so, the applicant must receive the written consent of each private property owner from which it plans to conduct mobile food unit sales.

According to Monticello City Code, mobile food truck units:

- Must be licensed with the city and the Minnesota Department of Health. As part of the city license, food truck owners must have an agreement with the property owner to park on any property.
- Are **not** allowed to park on streets, in residential areas (with exception of catering events) or city property (without prior written approval).
- Can only park in a private commercial or industrial parking lot.
- May park overnight in your property's parking lot but must leave daily for fresh water.
- Can only operate between 7 a.m. and 10 p.m.
- **Cannot** dispose of water on the street or parking lot.

If you have any questions about the City of Monticello's mobile food truck ordinance, please contact the City Clerk's Office at (763) 271-3204. You can also contact the Minnesota Department of Health at (651) 201-4500.

Property Name (where unit is to be located/parked): \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates at this Location: \_\_\_\_\_

\_\_\_\_\_

*I agree to allow \_\_\_\_\_ to locate on my property at \_\_\_\_\_ for the dates listed above.*

Property Owner's Signature

Date

\_\_\_\_\_

\_\_\_\_\_

Property Name (where unit is to be located/parked): \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates at this Location: \_\_\_\_\_

\_\_\_\_\_

*I agree to allow \_\_\_\_\_ to locate on my property at \_\_\_\_\_  
for the dates listed above.*

Property Owner's Signature

Date

\_\_\_\_\_

\_\_\_\_\_

Property Name (where unit is to be located/parked): \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates at this Location: \_\_\_\_\_

\_\_\_\_\_

*I agree to allow \_\_\_\_\_ to locate on my property at \_\_\_\_\_  
for the dates listed above.*

Property Owner's Signature

Date

\_\_\_\_\_

\_\_\_\_\_