

MINUTES
PARKS, ARTS & RECREATION COMMISSION MEETING
THURSDAY
MAY 27, 2021 - 8:00 A.M.

"To enhance community pride through developing and maintaining City parks with a high standard of quality."

Members Present: Lynn Anderson, Julie Jelen, Janine Kopff, Adam Leiferman,
Sam Murdoff, Brian Stoll, Mercedes Turner

Members Absent: Nancy McCaffrey, Sam Murdoff

Staff Present: Josh Berthiaume, Sara Cahill, Beth Green, Matt Leonard, Tricia
Handorff, Tom Pawelk, Angela Schumann, Sue Seeger

Others Present: Pam Loidolt, Monticello Senior Center, James Martin

1. Call to Order.

Chair Brian Stoll called the meeting to order at 8 a.m. and declared a quorum.

2. Approve Minutes of Regular PARC Meeting from March 25, 2021.

JULIE JELEN MOVED TO APPROVE THE REGULAR PARC MEETING MINUTES FROM MARCH 25, 2021. MOTION SECONDED BY JANINE KOPFF. MOTION CARRIED UNANIMOUSLY, 6-0.

3. Consideration of adding to or removing items from the agenda.

None.

4. Citizens requests and comments.

- a. Hockey Association, Moose Youth Hockey Association, James Martin: Hockey Association is requesting a roof to be put over one of the outdoor rinks at 4th Street Park which would make it easier to maintain and hopefully get more life out of the rink. Their idea is to have open sides with a roof over top, more than likely a steel structure with lighting on the inside. They are currently working with a builder to come up with a design, and, also working with the Monticello Lions to help with funding. Angela Schumann said that she will look at the zoning code to verify that it is consistent with other park structures. Brian Stoll asked about the cost and Martin said that they do not have an estimate from a local company but had gotten an estimate from a large national company for \$500,000. They are looking for approval to move forward with a cost share between the

- City, Hockey Association and the Lions Club. The consensus of the Commission to have the Hockey Association come back with a formal plan, costs and cost sharing requests before moving forward with an approval.
- b. Pickleball Court Request: Members from the Monticello Senior Center of the pickleball group were in attendance and made a presentation requesting dedicated pickleball courts.

Pickleball started at the MCC in 2012 with 10 people and it has now grown to over 80 people who play regularly. The request is for a minimum of four dedicated pickleball courts with space for two additional courts later, situation in the community to embrace growth. The overall construction and dimensions would be the same as a single court on a larger scale as there needs to be fences with padding between each pickleball court. It is strongly recommended to fence around the entire court area and include a wind break fabric for the best court play.

Benefits of Pickleball:

- Ideal for ALL skill levels & ages
- A social activity
- Great exercise for your mind & body
- Affordable
- Played indoors and outdoors
- An exciting program the public is demanding

While pickleball can be played on tennis courts, the pickleball courts are lined in light blue so it can be difficult to see on a tennis court, and the tennis nets are not set at the right height. Existing tennis courts in Monticello are located on school property so the time is limited, and the courts cannot be used during school hours.

Pickleball grew by over 21% in 2020. For reference, Otsego built courts last year, Clearwater built courts, St. Michael is opening courts this spring, and Elk River is also planning courts. It is more enjoyable and safer to play on courts designed for just pickleball.

The purpose of the group's presentation is for the City to take the lead on this improvement. Tom Pawelk said that he has a few park areas in mind, and it basically comes down to funding to build the courts. He asked about the group helping to fundraise to meet a certain goal, similar to what the dog park group did, and that would go a long way to show the City Council that they are serious about wanting to work with the city to get the project done. Pawelk said he would like to work directly with the three of them and look into it some more and also meet with the City of Otsego about their project, costs, etc. Further information will be brought back to the next meeting.

5. Park Dedication at Stony Brook Village.

The PARC is asked to consider a formal recommendation related to park dedication requirements for a proposed residential subdivision, Stony Brook Village.

The preliminary plat and development stage planned unit development (PUD) is for development of 7.5 acres located on the west side of Elm Street and South of the 7th Street right of way (old Ruff Auto site). The site is currently undeveloped and is adjacent to existing single-family homes to the west, vacant land to the north and east, and 7th Street to the south, with varying land uses across 7th Street. The developer proposes to develop the site as a twin home project, utilizing a zero lot line configuration to divide the twin home units. The land surrounding the 28 lots will be held in common, with the development subject to a homeowner's association. The site will be accessed from Elm Street by a public street internal to the development.

The plat is located in an area guided under the Monti2040 Comprehensive Plan as mixed-density residential which allows densities of 8-25 units. This site is located in an R-2 zoning district, which is intended to provide for low to moderate density one and two-unit dwellings and directly related complementary uses.

The park dedication requirement is 11% of the land as the proportionate requirement for development. The Stony Brook parkland dedication would require 35,937 square feet of dedication within the plat, or less than one acre. This small amount of land and the inability to combine this land with any surrounding property for park purposes at this time would point toward a cash in lieu scenario as a more realistic park planning option.

As a subdivision on a collector route, a pathway will be required to be installed on Elm Street along Stony Brook's frontage. This is in alignment with the City's Subdivision Ordinance which requires pathway facilities on both sides of collector streets. Sidewalks along one side of the internal public street will also be required.

LYNN ANDERSON MOVED TO RECOMMEND PARK DEDICATION EQUAL TO 11% OF THE VALUE OF RAW LAND AT THE TIME OF FINAL PLAT AS CASH IN LIEU OF LAND DEDICATION FOR STONY BROOK VILLAGE. MOTION SECONDED BY JULIE JELEN. MOTION CARRIED UNANIMOUSLY, 6-0.

6. Lease agreement with Monticello School District at Bertram Park Shop.

Tom Pawelk said the Monticello School District is looking to lease the city's portion of the storage shed at Bertram that is shared with Wright County for use in the outdoor nature-based learning program expansion. Improvements will be done to the building to offer another area for the city shop and storage use and to bring the classroom up to code. The improvements will be at the School District's expense. The City will move over to the other side at the end of August and the County is on board with the transition. The lease agreement with the School District is proposed to be reduced from \$110 to \$80/day for 168 days, or roughly \$13,000 for the school year from August-June.

BRIAN STOLL MOVED TO APPROVE A LEASE AGREEMENT WITH THE MONTICELLO SCHOOL DISTRICT TO UTILIZE A PORTION OF THE PARK SHOP AT THE BERTRAM CHAIN OF LAKES REGIONAL PARK FOR USE IN

THEIR OUTDOOR EDUCATION PROGRAM. MOTION SECONDED BY JANINE KOPF MOTION CARRIED UNANIMOUSLY, 6-0.

7. Amendment of Recreational Motor Vehicle Ordinance Chapter 71.

Tom Pawelk said the ordinance amendment is being proposed to add the allowable use of motorized foot scooters on pathways, so long as they don't exceed a maximum speed of 15 mph. This means a device with handlebars designed to be stood on or sat upon by the operator and powered by an internal combustion engine or electric motor that is capable of propelling the device with or without human propulsion, and that has not more than two 12" or smaller diameter. Segways and e-bikes are allowed on pathways and trails, as are and mobility device. The ordinance amendment will require a permit sticker for golf carts or Class 2 ATV's.

LYNN ANDERSON MOVED TO APPROVE THE ORDINANCE AMENDMENT AS PRESENTED. MOTION SECONDED BY JULIE JELEN. MOTION CARRIED UNANIMOUSLY, 6-0.

8. Perpetual Care Fee increase at Monticello Riverside Cemetery.

Tom Pawelk said that there is not enough money being taken in for the maintenance of the cemetery. The request is to increase the grave cost by \$75 across the board and to increase the perpetual care fee for graves purchased before 1996 to \$175 (to be collected at the time of burial)

ADAM LEIFERMAN MOVED TO RECOMMEND AN INCREASE IN FEES TO THE RIVERSIDE CEMETERY AS PRESENTED. MOTION SECONDED BY JANINE KOPFF. MOTION CARRIED UNANIMOUSLY, 6-0.

9. Sidewalk design at Ellison Park.

Tom Pawelk reviewed the sidewalk addition at Ellison Park from the log shelter to the restrooms and the design preference to run along the parking lot so as to avoid taking up greenspace within the park.

BRIAN STOLL MOVED TO RECOMMEND THE DESIGN FOR THE SIDEWALK IMPROVEMENT AT ELLISON PARK AS PRESENTED. MOTION SECONDED BY JULIE JELEN. MOTON CARRIED UNANIMOUSLY, 6-0.

10. MontiArts Update.

Sue Seeger outlined a project request with the latest grant received for an art installation in the open green space parklet near Wells Fargo along Walnut Street.

LYNN ANDFERSON MOVED TO RECOMMEND APPROVAL FOR MONTIARTS TO UTILIZE THE GREEN SPACE LOT ON WALNUT STREET NEAR WELLS

FARGO FOR A GRANT FUNDED ART INSTALLATION PROJECT. MOTION SECONDED BY ADAM LEIFERMAN. MOTION CARRIED UNANIMOUSLY, 6-0.

11. MCC Update.

Updated provided by Sara Cahill and provided via email.

12. General Park Updates.

- a. BCOL improvements: Tom shared the new map.
- b. Park Work Plan: went over work plan.
- c. Spring Parks Tour: No park tour scheduled this year.
- d. Walk & Roll: June 12th. T-shirts will be given to the kids “future park volunteer”.
- e. Other Items: Wright County has suspects on park vandalism that they’re looking into and leads from the public.

13. Special PARC Meeting Wednesday, June 2, 2021 from 2-3 p.m. regarding Chelsea Commons.

Special meeting will be held in person at the Academy Room and will also be offered virtually via the GoTo Meeting platform.

14. Next regular meeting scheduled for July 22, 2021.

The next regular PARC meeting is scheduled for July 22, 2021, at 8 a.m. via GoTo.

12. Motion to Adjourn.

NANCY MCCAFFREY MOVED TO ADJOURN AT 10:00 A.M. MOTION SECONDED BY JULIE JELEN. MOTION CARRIED UNANIMOUSLY, 6-0.

RECORDED BY: Beth Green

DATE APPROVED: July 22, 2021

ATTEST: 