

**REGULAR MEETING – MONTICELLO CITY COUNCIL**  
**Monday, September 11, 2023 – 6:30 p.m.**  
**Mississippi Room, Monticello Community Center**

Present: Lloyd Hilgart, Charlotte Gabler, Tracy Hinz, Lee Martie and Sam Murdoff

Absent: None.

**1. General Business**

**A. Call to Order & Pledge of Allegiance**

Mayor Hilgart called the meeting to order at 6:30 p.m.

**B. Approval of Agenda**

**Councilmember Gabler moved approval of the agenda. Councilmember Murdoff seconded the motion. Motion carried unanimously.**

**C. Approval of Meeting Minutes**

- Special meeting minutes from August 28, 2023
- Regular Meeting Minutes from August 28, 2023

**Councilmember Gabler moved approval of the minutes. Councilmember Murdoff seconded the motion. Motion carried unanimously.**

**D. Citizen Comments**

None.

**E. Public Service Announcements**

Haley Foster, Communications & Marketing Specialist, noted the following public announcements:

- 2023 Business Roundtable event hosted by IEDC
- Fire Department Open House – September 16
- MCC Pool Closure
- Fall Swimming Lesson Registration
- Farmers Market – September 28 is the final outdoor market

**F. Council Liaison Updates**

- **IEDC** – Councilmember Hinz noted that the group received updates on the draft 2023 hotel market study and the business round table event scheduled for September 14. The group also received updates from city staff, county staff and the Chamber of Commerce.

- **Planning Commission** – Councilmember Gabler gave an update of the Planning Commission meeting held September 5, 2023, and noted there was a public hearing held regarding Great River Second Addition.

**G. Department Update**

- **Senior Center Annual Update** – Pam Loidolt, Senior Center Director, presented an annual update for the Monticello Senior Center.
- **Construction Update** – Matt Leonard, City Engineer/Public Works Director, provided an update on the current construction projects in Monticello.

**2. Consent Agenda:**

**Councilmember Martie moved approval of the Consent Agenda. Councilmember Hinz seconded the motion. Motion carried unanimously.**

- A. Consideration of approving the payment of bills. **Action taken: Approved the bill and purchase card registers for a total of \$1,282,194.38.**
- B. Consideration of approving new hires and departures for City departments. **Action taken: Approved the hires for Monticello Community Center and terminations for Monticello Community Center.**
- C. Consideration of approving the sale/disposal of surplus city property. **Action taken: No report this cycle.**
- D. Consideration of approving a temporary charitable gambling permit for the Wright County Whiskey Club for an event to be held on December 2, 2023 at Nordic BrewPub, 530 Cedar Street. **Action taken: Approved the permit.**
- E. Consideration of adopting Resolution 2023-75 for orderly annexation of 69.97 acres of land, Parcel Identification Numbers 213100151400 and 213100153100 to the City of Monticello. Petitioner: City of Monticello. **Action taken: Adopted Resolution 2023-75 for orderly annexation.**
- F. Consideration of approving the 2024 law enforcement contract with Wright County Sheriff's Office. **Action taken: Approved the contract.**
- G. Consideration of adopting Resolution 2023-76 accepting a grant from the Wright County Health & Human Services in the amount of \$35,550 for three hydration stations at the Monticello Community Center and Parks Master Planning. **Action taken: Adopted Resolution 2023-76 accepting the grant.**
- H. Consideration of adopting Resolution 2023-77 accepting a grant from the Wright County Aggregate Tax Fund of \$30,000 for turf conversion projects. **Action taken: Adopted Resolution 2023-77 accepting the grant.**

- I. Consideration of adopting Resolution 2023-78 accepting a grant from the Monticello Rotary in the amount of \$5,000 for turf conversion projects. **Action taken: Adopted Resolution 2023-78 accepting the grant.**
- J. Consideration of authorizing Bolton and Menk, Inc. to provide consulting services for the Parks Master Plan project in the amount of \$86,000. **Action taken: Authorized Bolton and Menk, Inc. to provide services in the amount of \$86,000.**
- K. Consideration of authorizing a professional services agreement with Davey Resource Group, Inc for the Monticello Tree Inventory Project at a cost of \$71,133. **Action taken: Authorized a services agreement with Davey Resource Group, Inc. in the amount of \$71,133.**
- L. Consideration of adopting Resolution 2023-79 accepting proposal and authorizing Professional Services Agreement with Stonebrook Engineering, Inc., for a Comprehensive Safety Action Plan in conjunction with the Safe Street 4 All (SSFA) federal grant program in the amount of \$186,901. **Action taken: Adopted Resolution 2023-79 authorizing agreement with Stonebrook Engineering, Inc. in the amount of \$186,901.**
- M. Consideration of approving a contract with Braun Intertec for material testing services at a total cost of \$66,851. **Action taken: Approved the contract with Braun Intertec in the amount of \$66,851.**

**3. Adjournment:**

The meeting was adjourned at 7:00 p.m.

Recorder: Jennifer Schreiber \_\_\_\_\_

Attest: \_\_\_\_\_

City Administrator