

**1C. Consideration of Approving Payment of Bills**

<b>Prepared by:</b> Community & Economic Development Coordinator	<b>Meeting Date:</b> 9/13/2023	<input checked="" type="checkbox"/> <b>General Business Item</b> <input type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Consent Agenda Item</b>
<b>Reviewed by:</b> N/A	<b>Approved by:</b> Economic Development Director	

**REFERENCE AND BACKGROUND:**

Accounts Payable summary statements listing bills submitted during the previous month are included for review.

**ALTERNATIVE ACTIONS:**

1. Motion to approve payment of bills through August 2023.
2. Motion to approve payment of bills through August 2023 with changes as directed by the EDA.

**STAFF RECOMMENDATION:**

Staff recommends approval of Alternative 1.

**SUPPORTING DATA:**

- A. Accounts Payable Summary Statements for August

# Accounts Payable

## Transactions by Account

User: Julie.Cheney  
 Printed: 08/09/2023 - 3:26PM  
 Batch: 00203.08.2023



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
213-46301-430400	KENNEDY AND GRAVEN CHAR	General - June 2023	08/15/2023	127344	270.00	
213-46301-430400	KENNEDY AND GRAVEN CHAR	General EDA - June 2023	08/15/2023	127344	707.00	
213-46301-430400	KENNEDY AND GRAVEN CHAR	GMEF Loan Rustech - June 2023	08/15/2023	127344	506.00	
		Vendor Subtotal for Dept:46301			1,483.00	
213-46301-431990	MSA PROFESSIONAL SERVICES	MN Housing Study Update (6/11/23 -	08/15/2023	0	6,600.00	
		Vendor Subtotal for Dept:46301			6,600.00	
213-46301-433100	JAMES THARES	Mileage Reimbursement - June 2023 (	08/15/2023	0	36.95	
		Vendor Subtotal for Dept:46301			36.95	
213-46301-436100	CHRISTENSEN GROUP INSURAN	Commission Fee 7/15/23 - 7/15/24	08/15/2023	127325	89.96	
		Vendor Subtotal for Dept:46301			89.96	
213-46301-443300	CENTRAL MN MFG ASSOCIATIO	2023 Membership Dues	08/15/2023	127324	350.00	
		Vendor Subtotal for Dept:46301			350.00	
213-46541-431990	KENNEDY AND GRAVEN CHAR	TIF 1-41 2019 UMC TIF - June 2023	08/15/2023	127344	112.50	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Dept:46541			112.50	
		Subtotal for Fund: 213			8,672.41	
		Report Total:			8,672.41	

# Accounts Payable

## Transactions by Account

User: Julie.Cheney  
 Printed: 08/23/2023 - 4:02PM  
 Batch: 00204.08.2023



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
213-00000-155020	TRAVELERS	Prepaid Work Comp Ins Prem (10/23 -	08/29/2023	127443	175.00	
		Vendor Subtotal for Dept:00000			175.00	
213-46301-415100	TRAVELERS	Work Comp Ins Prem (10/23 - 10/24)	08/29/2023	127443	58.00	
		Vendor Subtotal for Dept:46301			58.00	
213-46301-431990	MSA PROFESSIONAL SERVICES	MN Housing Study Update (7/9/23 - 8	08/29/2023	0	13,200.00	
		Vendor Subtotal for Dept:46301			13,200.00	
213-46301-431993	WSB & ASSOCIATES INC	2023 Economic Development Services	08/29/2023	0	1,075.00	
		Vendor Subtotal for Dept:46301			1,075.00	
213-46301-434990	CITY OF MONTICELLO	2023 Chalkfest Donation	08/29/2023	127426	5,000.00	
		Vendor Subtotal for Dept:46301			5,000.00	
213-46519-435100	ECM PUBLISHERS INC	2022 Annual TIF Disclosure Ad# 133	08/29/2023	0	29.81	
		Vendor Subtotal for Dept:46519			29.81	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
213-46520-435100	ECM PUBLISHERS INC	2022 Annual TIF Disclosure Ad# 133	08/29/2023	0	29.81	
		Vendor Subtotal for Dept:46520			29.81	
213-46522-431990	NORTHLAND SECURITIES INC	2022 Annual TIF Reporting	08/29/2023	127433	1,000.00	
		Vendor Subtotal for Dept:46522			1,000.00	
213-46522-435100	ECM PUBLISHERS INC	2022 Annual TIF Disclosure Ad# 133	08/29/2023	0	29.81	
		Vendor Subtotal for Dept:46522			29.81	
213-46524-435100	ECM PUBLISHERS INC	2022 Annual TIF Disclosure Ad# 133	08/29/2023	0	29.81	
		Vendor Subtotal for Dept:46524			29.81	
213-46529-435100	ECM PUBLISHERS INC	2022 Annual TIF Disclosure Ad# 133	08/29/2023	0	29.81	
		Vendor Subtotal for Dept:46529			29.81	
213-46530-435100	ECM PUBLISHERS INC	2022 Annual TIF Disclosure Ad# 133	08/29/2023	0	29.81	
		Vendor Subtotal for Dept:46530			29.81	
213-46534-435100	ECM PUBLISHERS INC	2022 Annual TIF Disclosure Ad# 133	08/29/2023	0	29.81	
		Vendor Subtotal for Dept:46534			29.81	
213-46540-435100	ECM PUBLISHERS INC	2022 Annual TIF Disclosure Ad# 133	08/29/2023	0	29.81	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Dept:46540			29.81	
213-46541-435100	ECM PUBLISHERS INC	2022 Annual TIF Disclosure Ad# 133	08/29/2023	0	29.77	
		Vendor Subtotal for Dept:46541			29.77	
		Subtotal for Fund: 213			20,776.25	
		Report Total:			20,776.25	

# Accounts Payable

## Transactions by Account

User: Julie.Cheney  
 Printed: 08/21/2023 - 2:33PM  
 Batch: 00201.08.2023



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
213-46301-438200	CITY OF MONTICELLO	7256-004 - 130 Brdwy- Stormwtr	08/15/2023	0	29.75	
213-46301-438200	CITY OF MONTICELLO	7256-007 - 103 Pine St- EDA	08/15/2023	0	0.00	
213-46301-438200	CITY OF MONTICELLO	7256-008 - 112 River St. W EDA	08/15/2023	0	0.00	
213-46301-438200	CITY OF MONTICELLO	7256-0010 - 101 Brdwy W-EDA	08/15/2023	0	0.00	
213-46301-438200	CITY OF MONTICELLO	7256-0011 107 Brdwy W- EDA	08/15/2023	0	0.00	
213-46301-438200	CITY OF MONTICELLO	7256-013 - 113 Brdwy W - EDA	08/15/2023	0	0.00	
213-46301-438200	CITY OF MONTICELLO	7256-014 - 121 Brdwy W - EDA	08/15/2023	0	0.00	
Vendor Subtotal for Dept:46301					29.75	
213-46301-443990	US BANK CORPORATE PMT SYS	Monti Chamber - June Chamber Luncl	08/15/2023	0	20.00	
213-46301-443990	US BANK CORPORATE PMT SYS	MN Sec of State - UCC1 Filing - Rust	08/15/2023	0	20.00	
Vendor Subtotal for Dept:46301					40.00	
Subtotal for Fund: 213					69.75	
Report Total:					69.75	

# Accounts Payable

## Transactions by Account

User: Julie.Cheney  
 Printed: 09/01/2023 - 1:07PM  
 Batch: 00205.08.2023



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
213-46301-431991	DEMVI LLC	Parking Lot Maintenance - Aug 2023	08/31/2023	0	213.86	
		Vendor Subtotal for Dept:46301			213.86	
213-46301-438100	XCEL ENERGY	51-13295413-8 - 103 Pine St	08/31/2023	0	0.00	
213-46301-438100	XCEL ENERGY	51-0013373403-2 - 101 & 107 W Broc	08/31/2023	0	-26.14	
		Vendor Subtotal for Dept:46301			-26.14	
		Subtotal for Fund: 213			187.72	
		Report Total:			187.72	

The preceding list of bills payable totaling \$29,706.13 was approved for payment.

Date: 9/13/23 Approved by: \_\_\_\_\_

Hali Sittig - Treasurer