

2T. Consideration of approving a contract amendment with WSB for a total cost of \$52,200

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| Prepared by: PW Director/City Engineer | Meeting Date: 8/14/2023 | <input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item |
| Reviewed by: Finance Director, Parks & Rec Director, Community Development Director | Approved by: City Administrator | |

ACTION REQUESTED

Motion to authorize a contract amendment with WSB to provide additional engineering services for the School Boulevard Safety Improvements Project for a total cost of \$52,200.

PREVIOUS COUNCIL ACTION

December 30, 2020: City Council authorized the submission of the FY 2025 Transportation Alternatives grant for the completion of School Boulevard Safety improvements.

September 13, 2021: City Council authorized staff to solicit proposals for engineering services for the School Boulevard Safety Improvements project.

November 2, 2021: City Council authorized WSB to provide engineering services for the School Boulevard Safety Improvements project for a total cost of \$74,777.

January 23, 2023: City Council authorized awarding the project to New Look Contracting, Inc for a total amount of \$873,960.75.

May 22, 2023: City Council approved a change order to New Look Contracting, Inc in the amount of \$31,602.25 for additional improvements at the High School entrance.

REFERENCE AND BACKGROUND

The City received a Transportation Alternative grant from MNDOT for the completion of improvements along School Boulevard that were identified in the adopted Safe Routes to School plan. The project includes:

- New pedestrian crossing at Meadow Oak Avenue and Fenning Avenue.
- Extension of the sidewalk in-front of Eastview Education Center connecting south to School Boulevard.

- Enhanced pedestrian crossing with center refuge island on School Boulevard at Pelican Lane.
- Removal of pedestrian crossing on School Boulevard at Eider Lane.
- Enhanced pedestrian crossing with center refuge island on School Boulevard between Eider Lane and Fallon Avenue.
- Improvements to the School Boulevard High School entrance to include right-turn channelization for vehicles exiting the parking lot and a refuge island for pedestrians.
- Install radar feedback speed signs on School Boulevard
- Extend trail on the south side of School Boulevard between Cardinal Hills Park and Fenning Avenue.
- Pathway Lighting along School Boulevard

The original scope of the contract with WSB didn't include the additional work required to make the modifications at the high school entrance. This improvement added the ability to have two receiving lanes for parents to utilize for parent pickup and drop off. Currently queues back up onto School Boulevard causing safety concerns that this improvement will help resolve. Also, the original scope didn't include the required material testing for the project. Given the Federal funds associated with the project, more stringent material testing was required for this project.

- I. **Budget Impact:** The 2023 Capital Improvement Plan includes \$925,000 for this project with \$150,000 being funded from the Street Lighting Fund, \$375,000 from the Park & Pathway Improvement Fund, and the remaining \$400,000 from the Capital Projects Fund. MNDOT increased our grant award amount from \$330,051 to \$500,000 for this project, and the Monticello School District has committed \$55,000 in matching funds as well.
- II. **Staff Workload Impact:** WSB and City staff will be involved throughout various steps of the project development.
- III. **Comprehensive Plan Impact:** N/A

STAFF RECOMMENDED ACTION

City staff recommends approval of the contract amendment in the amount of \$52,500.

SUPPORTING DATA

- Amendment Request



August 7, 2023

Matt Leonard, PE
Monticello City Engineer
505 Walnut Street
Monticello, MN 55362

Re: Request for Amendment No. 1
School Boulevard SRTS Project
WSB Project No. 019573-000

Dear Mr. Leonard:

Pursuant to our discussions, WSB respectfully submits this amendment request for additional design services associated with the following tasks:

- Investigation, field survey and design of parking lot improvements at Monticello High School.
- Significant survey staking for the relocation of private utilities.
- Materials testing for concrete and bituminous
- Plant inspection for bituminous and concrete

WSB requests compensation for these additional services in the not-to-exceed amount of \$52,200, resulting in a revised contract total of \$126,944, as summarized below:

| Description | Amount |
|--------------------------------------|------------------|
| Original Contract Amount | \$74,744 |
| School Entrance | \$12,500 |
| Additional survey staking | \$7,500 |
| Materials testing | \$25,450 |
| Plant Inspection | \$8,750 |
| Revised Total Contract Amount | \$126,944 |

If this Proposal is acceptable, please sign where indicated below and return a copy, or issue the appropriate Amendment incorporating this letter for our review and signature.

We thank you for the opportunity to submit this Proposal and look forward to continuing to with you on this Project. If you have any questions, please let me know.

Sincerely,

Andrew Plowman, PE
Project Manager

ACCEPTED:

City of Monticello

By: _____

Date: _____