

REGULAR MEETING – MONTICELLO CITY COUNCIL
Monday, July 24, 2023 – 6:30 p.m.
Mississippi Room, Monticello Community Center

Present: Lloyd Hilgart, Charlotte Gabler, Tracy Hinz, Lee Martie and Sam Murdoff

Absent: None.

1. General Business

A. Call to Order & Pledge of Allegiance

Mayor Hilgart called the meeting to order at 6:30 p.m.

B. Approval of Agenda

Councilmember Hinz moved approval of the agenda. Councilmember Murdoff seconded the motion. Motion carried unanimously.

C. Approval of Meeting Minutes

- Special meeting minutes from June 26, 2023
- Regular Meeting Minutes from July 10, 2023

Councilmember Gabler moved approval of the meeting minutes. Councilmember Martie seconded the motion. Motion carried unanimously.

D. Citizen Comments

None.

E. Public Service Announcements

- Haley Foster, Communications & Marketing Specialist, noted the following public announcements:
 - City of Monticello Popular Annual Financial Report
 - Odd/Even Watering Schedule
 - Christmas in July
 - Movie in the Park

F. Council Liaison Updates

- **EDA** – Councilmember Hinz gave an update of the July 12, 2023, meeting. The EDA received an update from MontiArts on a project and reviewed the 2024 EDA budget.
- **I-94 Coalition** – Councilmember Gabler gave an update of the coalition meeting held in July. The most notable item was the funding for Corridors of

Commerce to build out three lanes on I-94 between Monticello and Albertville.

G. Department Update

- **Parks, Arts, and Recreation Update** – Tom Pawelk, Park & Recreation Director, gave an annual update of the Parks, Arts, and Recreation Department
- **Wright County Sheriff's Office Quarterly Update** – Wright County Sergeant Kevin Triplett, gave a second quarter update of 2023.
- **FiberNet Quarterly Update** – Mark Birkholz, Arvig, gave a second quarter update of 2023.
- **Construction Update** – Matt Leonard, City Engineer/Public Works Director, provide an update on the current construction projects in Monticello.

2. Consent Agenda:

Councilmember Murdoff moved approval of the Consent Agenda excluding item G. Councilmember Gabler seconded the motion. Motion carried unanimously.

- A. Consideration of approving the payment of bills. **Action taken: Approved the bill and purchase card registers for a total of \$1,338,134.41.**
- B. Consideration of approving new hires and departures for City departments. **Action taken: Approved the hire for the Monticello Community Center.**
- C. Consideration of approving the sale/disposal of surplus city property. **Action taken: Approved.**
- D. Consideration of approving an application for a charitable gambling permit and a temporary liquor license for Knights of Columbus for Church of St. Henry festival on August 26, 2023. **Action taken: Approved the gambling permit and the temporary liquor license.**
- E. Consideration of approving an application for a temporary gambling permit for Wright County Ducks Unlimited, Chapter 039 for the annual banquet on September 11, 2023. **Action taken: Approved temporary gambling permit.**
- F. Consideration of adopting Resolution 2023-67 approving First Amendment to lease between the City of Monticello and Economic Development Authority for 349 West Broadway (Fred's Auto)) I connection with and for the benefit of the Parks, Arts, & Recreation Department's use for MontiArts activities. **Action taken: Resolution 2023-67 was adopted.**

- G. Consideration of a request for Conditional Use Permit for a second drive-through service as an accessory use in the B-4, Regional Business District. Applicant: Monticello Ventures KS, LLC (Culvers). **Action taken: ITEM WAS REMOVED FROM CONSENT AGENDA.**

2A. Consideration of items removed from the consent agenda for discussion:

- G. *Consideration of a request for Conditional Use Permit for a second drive-through service as an accessory use in the B-4, Regional Business District. Applicant: Monticello Ventures KS, LLC (Culvers)*

Councilmember Murdoff removed the item for clarification on the second drive-through layout. His concern was in regard to the amount of traffic entering and exiting and whether it would cause congestion. Steve Grittman, City Planner, responded that the way the layout was proposed, the congestion would not affect the public street.

**Councilmember Hinz moved approval of the Conditional Use Permit.
Councilmember Murdoff seconded the motion. Motion carried unanimously.**

3. Adjournment:

The meeting was adjourned at 7:37 p.m.

Recorder: Jennifer Schreiber _____

Approved:

Attest: _____

City Administrator