

AGENDA
REGULAR MEETING – MONTICELLO CITY COUNCIL
Monday, June 26, 2023 – 6:30 p.m.
Mississippi Room, Monticello Community Center

CITY COUNCIL SPECIAL MEETING
Monticello Community Center

5 p.m. Discussion on Public Works Facility

Mayor: Lloyd Hilgart
Council Members: Charlotte Gabler, Tracy Hinz, Lee Martie, Sam Murdoff

1. General Business

- A. Call to Order & Pledge of Allegiance
- B. Approval of Agenda – *Councilmembers or the City Administrator may add items to the agenda for discussion purposes or approval. The City Council may or may not take official action on items added to the agenda.*
- C. Approval of Meeting Minutes
 - Special Meeting Minutes from June 12, 2023
 - Regular Meeting Minutes from June 12, 2023
- D. Citizen Comments – *Individuals may address the City Council about any item not contained on the agenda. Each speaker will be allotted three minutes with a maximum of five speakers. The Mayor may allow for additional time and/or speakers. The City Council generally takes no official action of items discussed, except for referral to staff for future report.*
- E. Public Service Announcements/Updates
 - City Announcements
 - July 4th Holiday Hours
 - Odd/Even Watering Schedule
 - PAR Needs Assessment
 - MCC Announcements
 - MCC Community Block Party
- F. Council Liaison Update
 - Library Board
 - EDA
 - MOAA
 - CMRP
- G. Department Updates
 - Finance Update
 - Construction Update

- 2. Consent Agenda** – *All items listed on the Consent Agenda are considered standard or may not need discussion prior to approval. These items are acted upon by one motion unless a councilmember, the city administrator, or a citizen requests the item by removed from consent for additional discussion.*
- A. Consideration of approving payment of bills
 - B. Consideration of approving new hires and departures for City departments
 - C. Consideration of approving the sale/disposal of surplus city property
 - D. Consideration of adopting Resolution 2023-49 accepting donations for Walk & Roll
 - E. Consideration of adopting Resolution 2023-50 accepting a donation from Weezies Beezies of \$100 for sponsorship of planter
 - F. Consideration of adopting Resolution 2023-51 accepting a grant from the Central Minnesota Arts Board in the amount of \$20,000 for public art display at East Bridge Park
 - G. Consideration of approving a special event permit from Monticello Supporting Veterans for the Wall That Heals event at Pinewood Elementary from July 20-23, 2023
 - H. Consideration of approving a Special Event Permit allowing exclusive use of Ellison Park and related assistance in conjunction with the Brewfest event on August 19,2023, and approval of temporary liquor license.
 - I. Consideration of adopting Resolution 2023-52 approving Laws 2023, Regular Session, Chapter 64, Article 10, Section 40, relating to allowing the City of Monticello to impose a local option sales tax
 - J. Consideration of authorizing the finance manager to attend the 2023 Springbrook Activate Conference in Las Vegas, Nevada from 10/25/23 through 10/27/23 at an estimated cost of \$1,900
 - K. Consideration of adopting Resolution 2023-53 decertifying Tax Increment Financing (TIF) District #1-22
 - L. Consideration of adopting Resolution 2023-54 approving an amendment to the Monticello 2040 Vision + Plan (Comprehensive Plan), Chapter 3, “Land Use, Growth and Orderly Annexation”, amending the text of the Plan to add flexibility for implementation of the Plan’s goals and land use objectives for Industrial designations. Applicant: City of Monticello
 - M. Consideration of approving a Conditional Use Permit for Home Occupation for Manufacturing which requires equipment other than that which is typically found in a dwelling, and use of an accessory building for said Home Occupation, which includes sales, in the R-1, Single-Family Residential. District: Applicant: Tyler, Berg

- N. Consideration of approving a Conditional Use Permit for an Accessory Structure – Major in the R-1, Single Family Residential District with a driveway leading to the detached structure in the rear yard. Applicant: Benjamin Roberg
- O. Consideration of accepting quotes and authorizing purchase of 2023 Chevrolet 4500 landscape truck for \$65,407 for the Parks, Arts & Recreation Department
- P. Consideration of approving an amendment to Development Contract for the Wiha Addition
- Q. Consideration of adopting Resolution 2023-57 approving the replat of a portion of Country Club Manor Second Addition as Country Club Manor Third Addition, an amendment to Ordinance 804 to incorporate Country Club Manor Third Addition and approving a Development Contract for Country Club Manor Third Addition. Applicant: Delta Modular Construction, LLC
- R. Consideration of adopting Resolution 2023-56 in support of constructing a new Public Works Facility
- S. Consideration of adopting Resolution 2023-58 approving amendments to the designated Municipal State Aid Street System
- T. Consideration of approving a contract with Integrated Fire & Security for the replacement of the fire alarm system for the Monticello Community Center in the amount of \$45,589
- U. Consideration of approving a contract with McDowall Company for repairs and upgrades to the walk-in cooler repairs for the Hi-Way Liquors Store for a total cost of \$124,949.69
- V. Consideration of approving the appointment of Danielle Murdoff to the Parks, Arts, and Recreation Department

2A. Consideration of items removed from the consent agenda for discussion

3. Public Hearings

- A. Consideration of adopting Resolution 2023-55 for vacation of drainage and utility easements as legally described for a portion of Country Club Manor Second Addition, with re-establishment per replat of Country Club Manor Third Addition. Applicant: CHC Monticello Townhomes LLC

4. Regular Agenda

- A. Consideration of approving plans, specifications, and authorization of advertisement of bids for the Downtown Roadway & Pedestrian Improvements Project
- B. Consideration of accepting the 2022 Annual Comprehensive Financial Report

5. Adjournment