

2G. Consideration of amending 2023 city facility hours calendar to include Juneteenth and approval of additional holiday hours

Prepared by: Human Resources Manager	Meeting Date: 6/12/2023	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item
Reviewed by: N/A	Approved by: City Administrator	

ACTION REQUESTED

Motion to amend the 2023 facility hours calendar to include Juneteenth and approve additional holiday hours for full-time employees.

REFERENCE AND BACKGROUND

A bill to establish Juneteenth (June 19) as a state-recognized holiday was signed into law by Gov. Walz this year. The law was initially set to take effect in 2024, but it was amended later in the legislative session to observe Juneteenth in 2023. As a result, no public business can be conducted on Monday, June 19, 2023.

To comply with the new law, staff recommend modifying the 2023 calendar to reflect closing City Hall and Public Works on June 19. The DMV and the community center are proposed to remain open regular business hours. Hi-Way Liquors will be open 9 a.m. – 6 p.m..

In addition, staff request the addition of Juneteenth as a paid holiday starting in 2023. This increases paid holidays from 11 to 12 for all full-time staff, which remains consistent with surrounding cities.

- I. **Budget Impact:** None.
- II. **Staff Workload Impact:** Minimal. Staff will update the city calendar, modify personnel policies and the union contract via an MOU to reflect the changes.
- III. **Comprehensive Plan Impact:** N/A

STAFF RECOMMENDED ACTION

Prior to the bill being signed into law, staff discussed the impacts of Juneteenth becoming a state-recognized holiday with the Personnel Committee. Personnel Committee members and staff support modifying city business hours as required and adding an additional paid holiday.

SUPPORTING DATA

- None