

REGULAR MEETING – MONTICELLO CITY COUNCIL
Monday, April 10, 2023 – 6:30 p.m.
Mississippi Room, Monticello Community Center

Present: Lloyd Hilgart, Charlotte Gabler, Tracy Hinz, Lee Martie and Sam Murdoff
Absent: None.

1. General Business

A. Call to Order & Pledge of Allegiance

Mayor Hilgart called the meeting to order at 6:30 p.m.

B. Proclamation: Arbor Day

C. Approval of Agenda

Councilmember Murdoff moved approval of the agenda. Councilmember Gabler seconded the motion. Motion carried unanimously.

D. Approval of Meeting Minutes

- Regular Meeting Minutes from March 27, 2023

Councilmember Gabler moved approval of the minutes. Councilmember Murdoff seconded the motion. Motion carried unanimously.

E. Citizen Comments

None.

F. Public Service Announcements

- Haley Foster, Communications Coordinator, gave an update on the following:
 - National Donate Life Month
 - DMV Services – Hunting Licenses
 - Spring Hydrant Flushing
 - Riverside Cemetery Cleanup
 - Spring Tree Sale
 - Arbor Day Giveaway
 - Spring Leaf Pick Up

G. Council Liaison Updates

- **Planning Commission** – Councilmember Gabler gave an update on the meeting held April 4. Prior to the regular meeting, a workshop was held discussing industrial land use. At the regular meeting the Planning

Commission held one public hearing on cross/joint parking easement and three regular agenda items.

- **IEDC** – Councilmember Hinz gave an update on the meeting held April 4. The group received an update from the Public Works Director/City Engineer, Matt Leonard, on current improvement projects.

2. **Consent Agenda:**

Councilmember Gabler moved approval of the Consent Agenda excluding item G. Councilmember Murdoff seconded the motion. Motion carried unanimously.

- A. Consideration of approving the payment of bills. **Action taken: Approved the bill and purchase card registers for a total of \$602,071.06.**
- B. Consideration of approving new hires and departures for City departments. **Action taken: Approved the hires for MCC and departures for MCC.**
- C. Consideration of approving the sale/disposal of surplus city property. **Action taken: No report this cycle.**
- D. Consideration of approving application for a charitable gambling permit for the Church of St. Henry for their fall festival on August 27, 2023. **Action taken: Approved the application.**
- E. Consideration of adopting Resolution 2023-33 approving plans, specifications and advertisement of bids for the Pinewood Elementary Safe Routes to School Project. **Action taken: Resolution 2023-33 was adopted.**
- F. Consideration of approving a Water Quality Grant agreement with Wright County. **Action taken: Approved the grant agreement.**
- G. Consideration of adopting Resolution 2023-32 authorizing a purchase agreement for the acquisition of 207 East River Street in the amount of \$327,500. **Action taken: ITEM WAS REMOVED FROM THE CONSENT AGENDA.**
- H. Consideration of approving a request for a Conditional Use Permit for Cross/Joint Parking Easement in the Broadway Sub-District of the Central Community District (CCD). Applicant: City of Monticello. **Action taken: Approved the Conditional Use Permit subject to conditions in Exhibit Z as recommended by the Planning Commission and based on findings in Resolution PC-2023-013 and authorized the Mayor and City Administrator to negotiate and specify final changes or amendments necessary to the cross-easement agreement to execute the intent of the City Council with respect to the proposed parking area.**

2A. **Consideration of items removed from the consent agenda for discussion**

- G. *Consideration of adopting Resolution 2023-32 authorizing a purchase agreement for the acquisition of 207 East River Street in the amount of \$327,500*

Councilmember Murdoff removed the item to note he would abstain from the vote due to conflict of interest.

Mayor Hilgart moved to adopt Resolution 2023-32 authorizing the purchase agreement for acquisition of 207 East River Street in the amount of \$327,500. Councilmember Hinz seconded the motion. Motion carried 4-0-1; Councilmember Murdoff abstained.

3. **Public Hearings:**

4. **Regular Agenda:**

5. **Adjournment:**

The meeting was adjourned at 6:46 p.m.

Recorder: Jennifer Schreiber _____

Approved:

Attest: _____

City Administrator