

4A. Consideration of appointing two City Council members to serve on the Joint City/ School District Comprehensive Steering Committee

Prepared by: Parks, Arts and Recreation Director	Meeting Date: 1/9/2023	<input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item
Reviewed by: Community Development Director	Approved by: City Administrator	

ALTERNATIVE ACTION

Motion to appoint Council member _____ and Council member _____ to serve on the Joint City/ School District Comprehensive Steering Committee.

REFERENCE AND BACKGROUND

On November 14, 2022, the City of Monticello and Monticello School District 882 met jointly to discuss a collaborative comprehensive needs assessment. The needs assessment is intended to establish a baseline of infrastructure, amenities, and programming as well as analyze trends, anticipated growth, and organizational capacity culminating in usable data and recommendations for the future of parks, arts, and recreation in the community.

The consensus from the joint meeting was to release an RFP to engage a consultant. Following receipt of proposal responses, an eight-member steering committee was to be established to review proposal responses and develop a recommendation on the final consultant. This recommendation would be brought forward to the full Council and School Board for decision on contract award. The group originally included one Council representative. However, staff recommends two members from both the City Council and School District to be included in the RFP review.

The proposed Steering Committee would also continue forward to support the City and School on this project. Representation on the Committee is recommended as follows totaling approximately 12 members:

- City Council (2 representatives)
- Monticello School Board (2 representatives)
- Parks, Arts and Recreation Commission (PARC) (1 representative)
- Bertram Chain of Lakes Advisory Council (1 representative)
- Community athletic associations (2-3 representative)
- Local employers (1 representative)
- MontiArts community (1 representative)

Senior community representative (one representative)

The City Council is asked to continue their role in in the project, appointing two representatives for the City/School District Comprehensive Needs Assessment Steering Committee.

The first meeting of the City/School District Comprehensive Steering Committee is scheduled in January to review the two proposals received.

STAFF RECOMMENDATION

Staff recommends Council’s continued involvement in the Steering Committee and the structure of the Steering Committee as outlined. Staff defers to the Council on appointment matters.

SUPPORTING DATA

- None