

MINUTES
REGULAR MEETING - ECONOMIC DEVELOPMENT AUTHORITY (EDA)
Wednesday, December 14th, 2022 – 6:00 p.m.
Mississippi Room, Monticello Community Center

Commissioners Present: President Steve Johnson, Vice President Jon Morpew, Treasurer Tracy Hinz, Ollie Koropchak-White, Hali Sittig and Councilmember Charlotte Gabler

Commissioners Absent: Mayor Lloyd Hilgart

Staff Present: Executive Director Jim Thares, Hayden Stensgard

1. **Call to Order**

President Steve Johnson called the regular meeting of the Monticello EDA to order at 6:00 p.m.

2. **Roll Call**

Mr. Johnson called the roll.

3. **Consideration of additional agenda items**

None

4. **Consent Agenda**

- a. **Consideration of Approving Regular Meeting Minutes – October 12, 2022**
- b. **Consideration of Approving Workshop Meeting Minutes – November 9, 2022**
- c. **Consideration of Approving Regular Meeting Minutes – November 9, 2022**
- d. **Consideration of Approving Payment of Bills**

TRACY HINZ MOVED TO APPROVE THE DECEMBER 14, 2022 REGULAR MEETING CONSENT AGENDA. HALI SITTIG SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY, 6-0.

Regular Agenda

5. **Consideration of 2023 Wright County Economic Development Partnership Membership and Dues in the amount of \$3,401**

Executive Director Jim Thares provided an overview of the agenda item to the EDA and the public.

Jolene Foss, Executive Director of the Wright County Economic Development Partnership (WCEDP), addressed the EDA and the public. Ms. Foss provided an overview of the Wright County Economic Development Partnership purpose and efforts, a recap of 2022, and the WCEDP goals for 2023.

TRACY HINZ MOVED TO APPROVE 2023 MEMBERSHIP IN WCEDP AND THE ANNUAL DUES IN THE AMOUNT OF \$3,401. OLLIE KOROPCHAK-WHITE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY, 6-0.

6. **Consideration of WSB 2022 Quarterly Update and CY 2023 Economic Development Assistance Services Contract in the amount of \$11,880**

Mr. Thares provided an overview of the agenda item to the EDA and the public.

Jim Gromberg, Economic Development Coordinator at WSB, addressed the EDA and the public. Mr. Gromberg provided an overview of the economy (Local, State and Federal) during the 4th quarter of fiscal year 2022 and forecast for 2023. Mr. Gromberg also detailed efforts and assistance WSB provides to the City of Monticello within Economic Development.

Mr. Johnson asked if the assistance the City receives from WSB related to economic development continues to benefit the City and the department. Mr. Thares confirmed that the partnership between the City and WSB continues to be beneficial.

CHARLOTTE GABLER MOVED TO APPROVE THE PROPOSED 2023 WSB ECONOMIC DEVELOPMENT ASSISTANCE SERVICES CONTRACT IN THE AMOUNT OF \$11,880. HALI SITTIG SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY, 6-0.

7. **Consideration of Update of EDA Legal and Financial Consultants' CY 2023 Fee Rates**

Mr. Thares provided an overview of the agenda item to the EDA and the public.

No action was taken on the item.

8. **Economic Development Manager's Report**

Mr. Thares provided an overview of the agenda item to the EDA and the public.

No action was taken on the item.

9. **Adjourn**

TRACY HINZ MOVED TO ADJOURN THE REGULAR MEETING OF THE MONTICELLO EDA. OLLIE KOROPCHAK-WHITE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY, 6-0. MEETING ADJOURNED AT 6:59 p.m.