

2B. Consideration of approving new hires and departures for City departments

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| Prepared by: Human Resources Manager | Meeting Date: 9/12/2022 | <input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Regular Agenda Item |
| Reviewed by: N/A | Approved by: City Administrator | |

ACTION REQUESTE

Motion to approve new hires and departures for City departments.

REFERENCE AND BACKGROUND

The Council is asked to ratify the attached list of new hires and departures for the City. This listing includes full-time, part-time, seasonal, and temporary employees. The listing may also include status changes and promotions.

- I. **Budget Impact:** Positions are generally included in the budget.
- II. **Staff Workload Impact:** If new position, there may be some training involved. If terminated position, existing staff will cover hours as needed, until replacement.
- III. **Comprehensive Plan Impact:** N/A

STAFF RECOMMENDED ACTION

City staff recommends approval of new hires and departures as identified on the attached list.

SUPPORTING DATA

- List of new hires and terminated employees.

NEW EMPLOYEES

| <u>Name</u> | <u>Title</u> | <u>Department</u> | <u>Hire Date</u> | <u>Class</u> |
|----------------|----------------------|-------------------|------------------|--------------|
| Allison Peters | Guest Service Assoc. | MCC | 8/19/22 | PT |
| Janel Lewis | DMV Clerk | DMV | 8/29/22 | PT |
| Jodi Galvin | Building Custodian | MCC | 9/6/2022 | PT |
| Christy Nolden | DMV Clerk | DMV | 9/12/22 | PT |

TERMINATING EMPLOYEES

| <u>Name</u> | <u>Reason</u> | <u>Department</u> | <u>Effective Date</u> | <u>Class</u> |
|-----------------|---------------|-------------------|-----------------------|--------------|
| Zach Gaulrapp | Voluntary | Liquor Store | 5/22/22 | PT |
| Julie Lane | Voluntary | DMV | 6/28/22 | PT |
| Katrina Kipka | Voluntary | MCC | 8/16/22 | PT |
| Nevaeh Baune | Voluntary | MCC | 8/17/22 | PT |
| Sam Brown | Voluntary | MCC | 8/19/22 | PT |
| Jennifer Owens | Voluntary | MCC | 8/23/22 | PT |
| Dylan Nelson | Voluntary | Parks | 8/26/22 | Seasonal |
| Jennifer Waller | Voluntary | DMV | 8/26/22 | PT |