

1. Agenda Docs

Documents:

ITEM 1. PARC AGENDA 5-25-23.PDF
ITEM 1.C. 3-23-23 REGULAR MEETING MINUTES.DRAFT.PDF
ITEM 3.A. MONTIARTS UPDATE.PDF
ITEM 3.B. MCC UPDATE.PDF
ITEM 3.B.2. MCC SWIM UPDATE.PDF

AGENDA
REGULAR MEETING
PARKS, ARTS & RECREATION COMMISSION
May 25, 2023 – 8:00 a.m.
Bridge Room – Monticello Community Center

1. General Business

- A. Call to Order
- B. Approval of Agenda – *Items may be added for discussion purposes or approval.*
- C. Approval of Meeting Minutes
 - Regular Meeting Minutes from March 23, 2023
- D. Citizen’s requests and comments
- E. Commissions Liaison Updates: None

2. Regular Agenda

- A. PARC Applicant Interviews
 - Bill Fair
 - Danielle Murdoff

3. Updates

- A. MontiArts Update (SS)
- B. MCC Operations Update (SC/TH)
- C. General Park Updates (TP)
 - Walk & Roll June 10th
 - West Bridge Park
 - Bertram Project
 - Grant Applications
 - East Bridge Park

a. Next Regular Meeting: July 27, 2023

4. Adjournment

DRAFT

MINUTES
PARKS, ARTS & RECREATION COMMISSION MEETING
THURSDAY
March 23, 2023 - 8:00 A.M.
BRIDGE ROOM – CITY

“To enhance community pride through developing and maintaining City parks with a high standard of quality.”

Members Present: Julie Jelen, Janine Kopff, Adam Leiferman,
Sam Murdoff, Maria Onnen, Daryl Tindle, Mercedes Turner

Staff Present: Sara Cahill, Beth Green, Tom Pawelk, Sue Seeger

1. General Business

- A. Call to Order: Janine Kopff called the meeting to order at 8:03 a.m.
- B. Approval of Agenda
 - Hunters CrossingDARYL TINDLE MOVED TO APPROVE THE AGENDA. MOTION SECONDED BY JULIE JELEN. MOTION CARRIED.
- C. Approval of Meeting Minutes
 - Regular Meeting Minutes from January 26, 2023JULIE JELEN MOVED TO APPROVE THE REGULAR MEETING MINUTES FROM JANUARY 26, 2023. MOTION SECONDED BY MERCEDES TURNER. MOTION CARRIED.
- D. Citizen’s requests and comments
 - Adam Leiferman said his wife visited the new play space at MCC and all the kids had a great time for 2 hours!
- E. Commissions Liaison Updates
 - Bertram Advisory Council (DT)Tindle said the council met on 3/3/23. They voted to change the size and makeup of the advisory council. By removing some of the positions, it will make it easier to have meetings and for more people to be involved and to show up. Two citizen at-large members resigned. Total number went from 12 to 8. Next meeting is 4/7/23. Meetings were decreased to 4 meetings/year.

2. Regular Agenda

- A. Review Open Meeting Law requirements per MN State Statute Sec 13ED.02.
Tom Pawelk shared a letter from City Clerk Jennifer Schreiber regarding the Open Meeting Law Rules.
- B. Consideration to accept resignation of Chair Lynn Anderson.

Lynn Anderson submitted her resignation in an email to Tom Pawelk.

DARYL TINDLE MOVED TO ACCEPT THE RESIGNATION OF CHAIR LYNN ANDERSON. MOTION SECONDED BY MERCEDES TURNER. MOTION CARRIED.

- C. Consideration of nominations for Chair and Vice-Chair.
JANINE KOPFF KMOVED TO NOMINATE JULIE JELEN FOR PARC CHAIR. MOTION SECONDED BY MERCEDES TURNER. MOTION CARRIED.
- D. Discussion of National Fitness Campaign grant for outdoor fitness court presentation provided by NFS.
Tom Pawelk introduced James with the National Fitness Campaign. He explained about the program, the potential partnership and what they bring to the community. It is a fitness court and there is an app with the program. This would be an outdoor fitness court in one of our parks. Following the presentation, discussion included the pros and cons of outdoor fitness court, the costs, potential grants, partners, etc. Pawelk said that he contacted the CentraCare Hospital and if we choose to move forward, they may be interested in supporting the project somehow. With our Park Needs Assessment in the planning phases, the consensus from the commission is to wait until the Needs Assessment is complete before making a decision to move forward or not.
- E. Discussion of Parks Commission role for Bertram Chain of Lakes Advisory Council.
Tom Pawelk explained that with the refining of the Bertram Chain of Lakes Advisory Council, the PARC role has changed to include being the recommending body for decisions at the Bertram Chain of Lakes Athletic Park.

3. Discussion of Added Items

- Hunters Crossing Park: Pawelk said that it was brought to his attention that the Monticello Rotary made plans to create a pollinator garden in Hunters Crossing Park and they intended to manage a bee farm at the park. This was never approved by staff or Council. Pawelk contacted them to let them know that this is not an option in a public city park

4. Updates

- A. MontiArts Update (SS) Updated included in agenda packet.
B. MCC Operations Update (SC/TH) Update included in agenda packet.

C. General Park Updates (TP).

- West Bridge Park: There may be a special meeting in April to discuss the downtown Walnut project. The overall project is estimated at \$10M.
- 25% Bertram Plans: Hoping to have 50% plans to share in April.
- DNR Grant: Due next Friday for Outdoor Rec Grant. Monticello was awarded a \$30,000 Grant for our EAB program, so that will help with the inventory and assessment.
- East Bridge Park: There is a possible expansion as the adjoining property owner is looking to sell. The offer will be presented to City Council on Monday. This is a closed special meeting.

5. Schedule Next Meeting

Next Regular Meeting: May 25, 2023 at 8 a.m.

6. Adjournment

DARYL TINDLE MOVED TO ADJOURN THE MEETING AT 9:31 A.M. MOTION SECONDED BY JANINE KOPFF. MOTION CARRIED.

RECORDED BY: Beth Green

DATE APPROVED:

ATTEST: Tom Pawelk

MontiArts 5/25/23 Update

Stan's Show Opening

Stan Thorud has returned and set up his summer studio in a residency space in MontiArts and we started hanging his first solo show this week. The Opening Night Reception will be Fri June 2nd from 7 to 9.

In addition to his show Stan will again be teaching a battery of painting classes that are already filling up. Enjoy this local favorite artist while you can. Rumor has it he may decide to stay in Arizona for good when he returns this winter.

Residency Program Update

We have expanded from 2 to 4 spaces right now for artists to work in MontiArts, and are now assigning spaces via a needs-based evaluation system. Current artists may reapply. Applications will be reviewed every 3 months.

Right now we have Kara Albrecht, Stan Thorud, Brian Larson, and Chris Lopez. We're excited to work with these folks, and grateful to Monticello PARD for providing space for this important type of creative community building programming.

Teen Art Club Wrap-up

Art Club has adjourned for the summer (although we're currently developing a summer teen program.) We did some exit surveys this year to help us guide next year's program, but haven't reviewed them with our team yet.

New next year- participants will be required to sign-off on a code of conduct giving us the right to terminate access to students with 3 documented behavioral infractions.

District Art Show

Last week we hosted this for the second time. It went well and teachers and students had the chance to invite families downtown to experience the art show in a cool arts venue right downtown— way cooler than the middle school library! It's also a chance to pull a lot of people through the building that might not otherwise be super aware of what we do.

We anticipate this being a yearly event.

Newsletter/Website

Our newsletter continues to grow in popularity and improvements are currently being made to our website. We are in the process of adding more pictures and videos. A new page called Now Showing is being created to show people the exhibits currently on display at MontiArts to either encourage people to stop in, or to give those who can't at least a virtual experience.

Grant News

Thanks to a \$20,000 Public Art Grant from the CMAB, we will be commissioning Parker McDonald for a giant dragonfly to be installed at the soon to be redesigned East Bridge Park this fall!

We failed to achieve the Project Grant for our Arts Trail signage, but are continuing to pursue that through other means. It's a good project with a lot of groundwork already in place. We'll find a way to make it happen.

We are applying to the MSAB (MN State Arts Board) for funding for next year to pay for staffing and costs related to providing more classes. This is a huge grant (for us) of over \$30k. Fingers crossed.

We are applying to them for another grant in June related to accessibility. We are going to try to work the arts trail signage into this one, as well as some possible website updates related to access for the visually impaired.

May 2023 Programs and MCC Operations Update

- The Egg Dive on March 31 was a success with all 3 time slots filled.
- MCC is hiring a full-time custodian again due to a recent resignation. Hours are second shift.
- The farmers market begins Thursday, May 18. We have a full line-up of vendors and live music scheduled each week. The first week will include a kick-off of the parks needs assessment.
- We are still looking for a sponsor for the Movie in the Park on June 2. Cost of sponsorship is \$700 to cover licensing. The movie will be *Wonder Park* playing in Pioneer Park at dusk.
- We have started the process of implementing new software, Club Automation. Club Automation will replace our current software, CSI. The software handles everything we do at MCC; memberships, point of sale, reports, payroll, programming, etc. Club Automation will include an app and more communication features for our members. We are anticipating a "go-live" date of June 27. This is a time-consuming project involving 10-15 hours a week of training.
- We will be staffing the outdoor pool and splash pad at Bertram this summer on Saturdays and Sundays, 12:00-6:00 p.m. Access to the pool will be included with a MCC membership and \$10/person for non-members. We will also attempt to staff the pool on holidays such as Memorial Day, July 4th and Labor Day, depending on staff availability. This is a partnership with the YMCA.
- MCC Summer hours (Memorial day weekend through Labor day weekend) will be Monday through Friday, 5:00 a.m.-9:00 p.m., Saturday, 7:00 a.m.-5:00 p.m. and closed on Sundays.
- Weddings are coming up and we are in need of a ceiling draping if anyone would know of someone.
- We will be hiring for front desk staff in July since we have 4 staff members leaving for college in August.
- Our school groups come the last week of May and first week of June. Will bring about 700 kids to MCC. We also have Annandale's Grad party on Friday, May 19th and Monticello's grad party on Friday, June 2nd.

From: [Corinne Mitchell](#)
To: [Beth Green](#)
Subject: PARC Agenda
Date: Tuesday, May 16, 2023 12:28:19 PM
Attachments: [image001.png](#)

Please add:

We have made over 14 reservations this summer for daycare groups to use the pool.

Swim lesson registration will begin May 17th.

MCC was able to hire an experienced swim instructor that had previously worked here. She will be teaching group and private swim lessons with a focus on those students with special needs.

Corinne Mitchell

Aquatic Supervisor

763-271-7122



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